

# Works Over approval: small pipes

Apply for approval to start working over or near our underground pipes **with a diameter of less than 300mm**

Please complete and return this form to  
Post: Watercare, Private Bag 94010, Auckland 2241  
Email: [connections@water.co.nz](mailto:connections@water.co.nz)

Phone: (09) 442 2222 Website: [www.watercare.co.nz](http://www.watercare.co.nz)

## Important information

Please email your application and all the required documents to [connections@water.co.nz](mailto:connections@water.co.nz) with the subject line 'Works Over' or post it to the address above.

## Checklist

Yes, I have attached (please tick):

- A foundation or drainage plan showing your proposed development in relation to our water and wastewater pipes
- A cross-section plan showing vertical and horizontal clearances and the 45° line of influence of your structure from all water and wastewater pipes and manholes
- The correct legal address of the site, as allocated by Auckland Council
- If applicable, a pre-construction CCTV inspection video and report showing the condition of the public wastewater pipe

Clearance distances:  I have checked the clearance requirements. *(See the chart at the end of this form)*

## 1. Pipe details

I confirm that the pipes I am working near are **less than 300mm in diameter**.

*Note: If the pipes are 300mm or more in diameter, please fill in the appropriate form for Works Over approval: large pipes on private property, or Works Over approval: pipes on public property. See [www.watercare.co.nz](http://www.watercare.co.nz).*

## 2. Your details

First name  Last name

Company (if applicable)

Postal address:

Street number  Street name or PO Box

Suburb  Postcode

Email

Phone (  )  Mobile

Onsite contact for CCTV inspection (if different from above)

First name  Last name

Company (if applicable)

Phone ( )

Mobile

### 3. Property details

Legal site address: *Note: The legal address must comply with Auckland Council numbering standards*

Street number

Street name

Suburb

Postcode

Does the property have an individual title?

Yes

No

Lot number

Deposited plan  
(DP) numberCertificate  
of Title (CT)  
number

If this property does not have a lot number and a DP number, please contact us on (09) 442 2222.

### 4. Billing details

Details of the person paying the fees for this application (if different from above). See [www.watercare.co.nz](http://www.watercare.co.nz) for fee details.

First name

Last name

Company (if applicable)

Postal address:

Street number

Street name or PO Box

Suburb

Postcode

Email

Phone ( )

Mobile

Please send my bills by

Email

Post

### 5. CCTV inspection footage: wastewater pipes

Has the pipe been built and have as-built plans been approved within the past 6 months?

Yes

You do not need to provide CCTV footage of the pipe now, but when your work is completed, we will require footage showing the condition of the pipe.

No

You need to provide pre-construction CCTV footage of the pipe taken within the past 6 months. You cannot start work until we approve the condition of the pipe.

When you send us the footage, please include any report, log sheet or other documents from the CCTV company. You can post the footage to us at Watercare, Private Bag 94010, Auckland, 2241 or courier or deliver it to Watercare reception, Level 3, 73 Remuera Road, Auckland.

## 6. Declaration

I declare that the information given on this application is true and correct. I authorise Watercare Services Limited to invoice me with all applicable charges for the services indicated and accept the terms and conditions of the Watercare customer contract.

Name	<input type="text"/>	Signature	<input type="text"/>
			Date

### Privacy

We may use this information to process your application, update our records or help improve our services. We will not disclose it unless required by law. You have the right to access your information, and you can ask us to correct any errors.

Check your clearance distances on the chart.

### Clearance distances when working near our assets

Pipe diameter <b>less than 300mm*</b>	I will be...		Do I need approval?
	Digging or piling	Blasting	
The distance of the work from the pipe is...	2 metres or more	15 metres or more	No. You can proceed with your planned work.
The distance of the work from the pipe is...	Less than 2 metres	Less than 15 metres	Yes. Apply for Works Over approval

*\* Including connected manholes and structures*

### For office use only

Application number	<input type="text"/>
Lodgement date	DD / MM / YYYY